

# Bay Auto Parts, Inc.

1750 Velp Ave. #1  
Green Bay, WI 54303

# Sharp Auto Parts, LLC

2910 Quant Ave. N.  
Stillwater, MN 55082

## ORDER ACKNOWLEDGMENT AND SHIPMENT/DELIVERY AUTHORIZATION

The undersigned acknowledges that he/she wishes to order the merchandise shown and that the following information is true and correct.

Customer Name (as it appears on credit card) \_\_\_\_\_

Billing Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Phone \_\_\_\_\_ Day Phone \_\_\_\_\_

Fax Number \_\_\_\_\_ Sales Person \_\_\_\_\_

I direct that the merchandise I am ordering be shipped, or otherwise delivered, to the following address, and if different from my credit card billing address, specifically authorize Bay Auto Parts, Inc. to do so.

Shipping Name \_\_\_\_\_

Shipping Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shipping Phone \_\_\_\_\_

Merchandise Ordered \_\_\_\_\_  
\_\_\_\_\_

Special Terms/Conditions \_\_\_\_\_  
\_\_\_\_\_

Total Invoice Amount (includes merchandise, core charges, freight and tax) \$\_\_\_\_\_

For your protection we need the following information:

I authorize Bay Auto Parts, Inc. to charge my credit card as shown below for the above merchandise, and I have attached a copy of both sides of my card (including authorized signature).

Credit Card Company (circle one)    VISA                      MasterCard                      Discover

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Issuing Bank \_\_\_\_\_

V Code (last 3 numbers on signature line on back of your credit card) \_\_\_\_\_

Customer Date of Birth \_\_\_\_\_ (for security purposes only)

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**Order Acknowledgment and Shipment/Delivery Authorization**

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The industry standard for a Used part warranty is: Parts are warranted to be the correct part as requested and in working order. If New or Rebuilt is indicated on the invoice, the warranty will be null and void if the part has been installed or attempted to be installed and is being returned for any reason other than the part is mechanically defective. If a part fails in normal use or service, the supplier has the option to furnish a replacement part or refund the price of the part.

Any claim on a defective or incorrect part must be made to Bay Auto Parts, Inc. within the warranty period for that part. The part must be returned to Bay Auto Parts, Inc. or Sharp Auto Parts LLC by a shipping method where delivery can be verified (U.P.S., Federal Express, U.S. Postal return receipt, etc.). Bay Auto Parts, Inc. must verify that it is the same part sent and is indeed defective. No refund or exchange will be made until Bay Auto Parts, Inc. verifies the parts condition.

Any sales involving a core, the core must be returned within 30 days of receipt of the supplied part for core refund. No refunds on cores if the core is unable to be reworked to operate within manufactures specifications.

Any claims of freight damage must be noted at the time of delivery on the bill of lading.

Orders cannot be canceled after the order has been received by the shipping carrier. In such events the customer will be liable for freight charges from and back to the supplier and a restock fee up to 20% of the purchase price. If an order is canceled before it is received by the freight carrier the customer may still be responsible for the restock fee.

There are no returns or refunds on special orders including cuts. An exchange may be made at the discretion of the supplier.

The use of the part for diagnostic purposes voids all warranties. Warranties are not transferable. All claims must be made by the original purchaser. Parts ordered in error by the customer will be subject to a restocking fee and freight charges.

There are no guaranties or warranties for labor. Electrical Parts are warranted for exchange only no refunds allowed. There are no warranties on overheated, burned, shorted, or overloaded parts.

Engines, transmissions, drive axles, and differentials all require new fluids of proper viscosity and/or type. New filters, new seals, tune-up components and new gaskets must be used during installation or warranty is null and void.

**Not Covered Under Warranty:**

Purchaser's loss of time, inconvenience, loss of use of the vehicle, towing expense, installation expense, commercial loss or consequential damages; claims that result from accident, abuse, neglect, alteration, improper maintenance or improper installation, parts installed in vehicles used for commercial, racing, marine or off road purposes, parts used for other than original application or any parts used under conditions that would cause greater than normal wear.

There are no returns on altered, disassembled or overheated parts. No warranty or guaranty is made towards the appearance of a part unless otherwise noted on the receipt. Additional terms are stated on the invoice. Your signature below consents to any terms stated on the invoice. If there is a conflict in warranties, the warranty expressed on the customer invoice will govern.

I UNDERSTAND THE WARRANTY TERMS AND RETURN POLICY OF BAY AUTO PARTS, INC. AND SHARP AUTO PARTS LLC.

**Customer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Sharp Auto Parts is a subsidiary of Bay Auto Parts. Credits, payments, collections, and warranty authorizations for both companies are handled by Bay Auto Parts

Bay Auto Parts:	920-494-8100	800-229-2886	Fax: 920-494-2675
Sharp Auto Parts:	651-439-2604	800-737-9503	Fax: 651-439-4247