

Title: Dismantler

Pay: Piece Rate

General Summary: Dismantles vehicles inside shop. Performs complete dismantle procedure as defined by management including vehicle hulk and part inspection for quality control, removal of pollutants and hazardous material according to environmental requirements, removal and stocking of inspected parts for inventory. Maintains a clean and safe work area.

Principal Duties & Responsibilities:

1. The most important part of the dismantling job is quality control and part inspection
2. Remove and properly dispose of fluids including oil, transmission fluid, power steering fluid, power brake fluid, gasoline, diesel, and anti-freeze
3. Evacuate refrigerant from vehicle air conditioning systems
4. Remove mercury switches from vehicle equipped with these devices
5. Removal and proper handling of battery and catalytic converter
6. Actual dismantling of the vehicle including removal of all inventoried parts listed on the dismantling report, and quality inspection of inventoried parts remaining on vehicle hulk
7. Removal of core parts that are not inventoried
8. Tagging and identifying parts with stock numbers
9. Resolving part interchange numbers on dismantler report
10. Stocking of parts designated to go onto warehouse racks inside and outside
11. Complete one vehicle before starting another
12. Keep work area clean and safe
 - a. Maintain tools and equipment and regularly inspect for problems
 - b. Put away parts after each vehicle
 - c. Take out cores after each vehicle
 - d. Pick up debris from previous vehicle and put in appropriate dumpsters
13. Record keeping including dismantling reports and incentive pay records
14. Turn in dismantling reports after each vehicle
15. Dismantler may be required to work in excess of 40 hours per week

The dismantling job is performed inside a heated shop. There will be need to go outside to stock parts on racks on a daily basis. Dismantler should keep appropriate attire on hand, including boots and coats.

Qualification Required:

Education: High School Graduate preferred. Training in any automotive program is a benefit.

Experience: Highly recommended. Service garage experience. Removal and reinstall of engines, transmissions and major drive train is highly valuable. Collision repair experience and knowledge of types of damage that can or can not be repaired is highly valuable. Use of refrigerant evacuators, training on forklift, use of torch and cutting sawzalls.

Tools: Essential to have a complete set of standard and metric, both hand tools and impact grade sockets. Must have at least one air impact wrench and a second back up is highly recommended. Should have tools from a brand that offers lifetime warranty: Craftsman, Matco, Mac, Snap-On, etc.

Licenses: Certified in refrigerant evacuation. Fork lift certification. Training and certification available.

Report to: Production Manager or Supervisor

Directs work of: None

Date Approved: 3/14/07

This job description is not to be construed to imply that these requirements are the exclusive standards of the position. Employee may be required to follow any other related duties required by management.